

18th September 2017

Dear Parents of Godalming College students,

GOVERNING BODY OF GODALMING CORPORATION

The Governing Body of Godalming Corporation invites nominations from parents of pupils registered at the College who would like to serve on the Governing Body.

Parent Governors must be parents (defined as natural, adoptive, legal guardian or step-parent) of students under the age of 19 on the day of appointment and will serve their term of office for the duration of the time that they have a registered student at the College. Interested parents must signify his or her willingness to stand for appointment or election and be proposed and seconded by a parent of a student enrolled and attending the College.

The role of parent governor offers an important and interesting opportunity to contribute to the strategic leadership and governance of the College. There are four full Corporation meetings a year, which take place at 4.30pm. In addition, governors are generally involved in 1-2 committees the majority taking place at the end of the College day at 4.30pm or at 8.30am. If you are interested in standing as a governor, please ensure that you would be able to commit to attending meetings at this time.

Timetable for the Election of the Parent Governor

19 th September	Letter and nomination form emailed to parents
29 th September (10am)	Deadline for returning nomination forms
2 nd October	(if required) parents notified of candidates in the ballot and method of voting
9 th October	Close of ballot

Nominations forms must be returned by 10am, Friday 29th September – no nominations forms will be accepted after this date. Those nominated may supply, with their nomination, a short personal statement of not more than 100 words for circulation to parents should an election be held. Should only one nomination be received, that parent will be elected without a ballot; if more than one nomination is received, an election will be held via the Parents' Portal.

If you would like to talk to one of the governors about the role, please email Di Elliot, Clerk to the Corporation (DianeElliot@godalming.ac.uk) who will arrange for someone to contact you. General information and minutes of the Corporation meetings can be found in the Governance area on the College website (<http://www.godalming.ac.uk/about-us/governance>).

Nominations must be returned to Di Elliot, Clerk to the Corporation by 10am on Friday 29th September.

Yours sincerely,

*Di Elliot***Di Elliot – Clerk to the Corporation**E: DianeElliot@godalming.ac.uk

**NOMINATION FORM FOR PARENT GOVERNOR
GODALMING COLLEGE**

**THIS FORM MUST BE RETURNED TO THE COLLEGE, FOR THE ATTENTION OF THE CLERK, DI ELLIOT
BY 10AM ON FRIDAY 29TH SEPTEMBER**

<i>Nominee</i>
Name
Address
Nominee's signature
NAME OF STUDENT

<i>Proposer</i>
Name
Address
Proposer's email address
NAME OF STUDENT

<i>Seconder</i>
Name
Address
Proposer's email address
NAME OF STUDENT

Nominee's Personal Statement (not more than 100 words)

