

**Godalming College**  
**Conditions of Hire – Sports Hall**

1. The College will:
  - 1.1 Allow the hirer uninterrupted use of the Sports Hall in the Sports Centre at Godalming College, Tuesley Lane, Godalming, Surrey GU7 1RS (unless there are exceptional circumstances such as a maintenance, security or other emergency issue);
  - 1.2 Permit the hirer and others attending the hiring use of the:
    - student/visitors car park (accessible from the main entrance to the College)
    - male and female changing rooms/toilets
    - toilets immediately outside the Sports Hall
    - kitchen.
  - 1.3 Keep the premises in good repair, clean and at a reasonable ambient temperature appropriate to the nature of the hiring;
  
2. The Hirer will:
  - 2.1 Promptly pay the agreed hire fee when invoiced by the College;
  - 2.2 Ensure that appropriate soft soled/non-marking footwear is used at all times in the Sports Hall by all persons entering the Sports Hall in connection with the hiring;
  - 2.3 Keep the areas used clean and tidy and free from litter;
  - 2.4 Provide appropriate first aid cover;
  - 2.5 Maintain public liability insurance with cover for up to £5 Million. The College can provide cover if required for an additional charge;
  
3. The Hirer will NOT:
  - 3.1 Use the premises for any purpose other than the intended use agreed with the College;
  - 3.2 Use the premises in such a way as to interfere with or adversely affect the enjoyment of the Sports Centre by the College staff/students or any other hirer or to be a nuisance or annoyance to any neighbouring property;
  - 3.3 Allow anyone not connected with the hiring to have access to the premises or to sub-let or allow anyone else to use the premises;
  - 3.4 Store, deposit, keep, hang or exhibit any articles or goods inside or outside the premises;
  - 3.5 Obstruct or in any way interfere with the shared access ways, changing rooms, toilets or other communal areas within the building;
  - 3.6 Remove from the premises any fixtures or fittings or other property.
  
4. The College will not be held responsible for loss or damage to any property belonging to the hirer or anyone connected with the hiring.

I agree to comply with the above Conditions:

Signed (Hirer).....Date.....