

Student Contract

As a Godalming College student I agree to abide by following seven obligations at all times:

1. To attend, and be punctual to, all timetabled commitments and fulfil all other College obligations.
2. To produce work, which reflects my best efforts, and is to the best of my ability.
3. To complete all pieces of work and administrative deadlines set by staff.
4. To wear my lanyard with my student ID at all times on the College premises.
5. You must ensure mobile phones are turned off and out of sight in lessons unless instructed otherwise by a member of staff
6. Under no circumstances, bring into College, or consume, or be under the influence of alcohol, illegal drugs or intoxicants of any kind.
7. To be responsible and considerate in and out of lessons, showing respect, at all times, to all members of the College community, as well as to members of our local community.

In addition I will:

- comply with the regulations laid down by the examinations boards for exams and the submission of coursework;
- comply with all the relevant College Policies and Procedures including:
 - Student Code of Conduct
 - Substance Misuse Policy
 - Anti-bullying and Harassment Policy
 - Health and Safety Policy
 - IT Acceptable Use/E-Safety Policy
 - Progression Policy

I understand that if I am dissatisfied with any aspects of our educational service, I have the right to complain via the College Complaints Procedure.

I confirm that the study programme that I have agreed to is suitable and takes into account my prior academic performance, my interests and progression opportunities. I confirm that the advice I have been given at Course Advice and Enrolment interviews and the written information provided has been satisfactory and appropriate to my needs. I understand that I must maintain a minimum study programme size throughout my time at College. I agree to meet all the student obligations as outlined above and in the Student Code of Conduct. I accept that if I break this contract, or student code of conduct, I may be liable to disciplinary action. I understand this might include incurring charges for examination, or assessment costs, or in extreme cases I may be asked to leave College.

Signed _____ (Student) Date _____

Name (Please print) _____

On behalf of Godalming College



Carol Horlock, Assistant Principal for Student and Staff Development